



## Property & Casualty

Insurance – Expertise – Solutions

# CERTIFICATE OF INSURANCE REQUEST FORM

## CONTACT INFORMATION

Your name

Your company name

Your email address

## CERTIFICATE HOLDER INFORMATION

Your certificate of insurance will be issued to the requesting entity as you have entered their information below.

Certificate holder name

Mailing address

City

State

Zip

Certificate holder email

Certificate holder fax

## SEND CERTIFICATE TO

Certificate Holder & Insured

Insured Only

## SPECIAL REQUIREMENTS AND ENDORSEMENTS

### GENERAL LIABILITY

- Proof of insurance only
- Additional insured
- Additional insured (products or completed ops)
- Waiver of subrogation
- Primary and non-contributory language
- No special requirements
- Notice of cancellation

### COMMERCIAL AUTO

- Proof of insurance only
- Additional insured
- Loss payee
- Waiver of subrogation
- Primary and non-contributory language
- No special requirements
- Notice of cancellation

### WORKER'S COMPENSATION

- Proof of insurance only
- Waiver of subrogation
- No special requirements
- Notice of cancellation

### PROPERTY/ EQUIPMENT

- Proof of insurance only
- Loss payee/mortgagee
- No special requirements
- Notice of cancellation

## PROJECT INFORMATION

Project name/number if such reference is needed.

## COMMENTS, NOTES, AND SPECIAL INSTRUCTIONS

**Additional premium charges:** Your pre-authorization will be required in the event your insurance carrier requires an additional premium charge to satisfy any items requested above.

**SUBMIT FORM**